Proloquo2go Guide

How to add a button:
1. Select the edit button on the bottom of the screen (looks like a pencil).
2. Select the plus sign that shows up on your screen.
3. Type in what you want the text to be.
4. Clip art will automatically fill. If you want different clip art, click the picture and then "choose a symbol." Then search for whatever you would like and click to select.
5. If you would like an actual picture, clock "choose a picture." It will then prompt you to take a picture or select one form your camera roll.
6. Once finished, click "done" in the top right corner of the screen.

How to add a folder:
1. Select the edit button.
2. Instead of the plus, select the icon that looks like a plus inside a folder.
3. Select "new folder."
4. It will then ask you to choose a template. Scroll to the bottom and select no template, then next.
5. Type what you would like the folder to be. Like before, clip art will fill. If you want different clip art or a picture, repeat the steps from above. Again, select "done" when finished.

How to add a button within a folder:
1. Select the edit button.
2. Click the folder you would like to add to.
3. The folder will open. Scroll to the bottom and you will see an empty box.
4. As before, follow the steps for adding a button.

How to edit a button/folder:
1. Select the edit button.
2. Click the button/folder you would like to edit.
3. As before, follow the steps for adding a button to edit the text and/or picture.

How to delete a button/folder:
1. Select the edit button.
2. Click the button/folder you would like to delete.
3. Select eh trash can icon.
4. Select whether you want to delete permanently or move to storage.

How to select the number of pictures on the screen:
1. Select the gear icon on the far right at the bottom to go to settings.
2. Click appearance.
3. Under view, select default grid size.
4. Select the number you would like.
5. If you would like to customize, scroll to the bottom and select other grid size.
6. Note: we typically begin with 1-2 pictures at a time and work our way to more as the child improves. In addition, changing the number of pictures will sometimes change the folders that are available. However, you can always add them back if this does occur.

How to remove edit mode:
1. Sometimes kiddos are using their device and accidentally delete/edit/add items. It becomes stressful to check behind them to see if they have changed anything and put everything back to the way it was.
2. To prevent them from doing this, select the gear icon for settings.
3. Scroll to restrictions.

4. Edit mode is at the very top. You can turn it off when you are not with the child.
5. When you want to edit something, you can go back to settings and restrictions and turn edit mode back on!

How to prevent scrolling:
1. Sometimes you may want the child to select from specific choices. This can be difficulty when the child knows how to scroll away from what you want them to look at.
2. To keep them from scrolling, go to the gear icon for settings.
3. Select access method, and then turn on "select to release."
4. This locks the device in place with the buttons you choose.
5. To scroll again, go back to access method and turn "select to release" off.

How to begin guided access:
1. Kids are accustomed to using tablets these days and know how to hit the home button to get off the communication app and look for a game they can play. These tablets do not have the option to add any games, but the kids will still try.
2. To keep them from getting off the Proloquo2go app, go to the Home Screen of the device and then the settings on the actual tablet (not the app).
3. Scroll down to accessibility.
4. Scroll to general at the very bottom. Then turn on guided access.
5. Once that is on, go back to Proloquo2go.
6. Triple click the home button on the tablet.
7. It will ask if you want to start guided access. At the top right, click start.
8. It will ask for a passcode. Customize to what you like.
9. Once guided access has started, the child will not be able to get off the app.
10. If you would like to turn guided access off, triple click the home button again.
11. Enter passcode. Then select "end" in the top left corner.